

## QDRO REQUEST FORM - PART B - Defined Contribution Plan

Instructions: Complete the below for each Defined Contribution Plan to be divided. Include this page along with a completed Part A and submit to Divorce Financial Solutions, LLC.

### I. Participant

**Who is the Participant of this Plan?** Husband Wife

### II. Plan Information

Legal Name of Plan			
Plan Administrator or Plan Sponsor (Company)			
Mailing Address		City	State
Phone		Fax	Plan Administrator E-mail
		Zip	

### III. Alternate Payee's Assignment of Benefits

**Award Amount (Choose one)**

\_\_\_\_\_ % of Total Account Balance as of \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

\$ \_\_\_\_\_ of Total Account Balance as of \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

Other:

**Important Note for Defined Contribution QDRO's:** All of the above approaches would provide the Alternate Payee with interest and investment gains/losses attributable to his/her share of the benefits for periods subsequent to the valuation date until the date of distribution. Additionally, the alternate payee's share would be calculated on a "pro-rata" basis among all of the participant's accounts and/or investments. If this is not your intent, please check the box below.

Exclude investment gains/losses attributable to the alternate payee share of benefits subsequent to the date of valuation until the date of distribution.

#### Loans (Choose one)

The Alternate Payee's share of the benefits will be calculated based upon the participant's total account balance **including** any outstanding loans on the participant's account.

The Alternate Payee's share of the benefits will be calculated based upon the participant's total account balance **excluding** any outstanding loans on the participant's account.

### IV. Payment Information




**Defined Contribution Plan QDRO Fee: \$500 per plan**

Additional fees apply for offset calculations where required. Revisions required by the plan performed at no extra fee. We guarantee Plan Approval. Changes requested by opposing party or changes due to incorrect information provided may require additional fees.

\$ \_\_\_\_\_ Fee enclosed. (check made payable to Divorce Financial Solutions, LLC or "DFS")

Payment will follow this request by mail, phone or online at [www.divfinsolutions.com](http://www.divfinsolutions.com)

Pay by Credit Card:

Card Number		Expiration Date	Security Code (CCV#)
Cardholder Name	Phone	E-mail	
Mailing Address	City	State	Zip

Withdrawn QDRO Requests are subject to \$100 administrative fee. Full fee non-refundable after QDRO is drafted. Please contact our office for additional details